



JERUSALEM COLLEGE OF ENGINEERING  
PALLIKKARANI, CHENNAI – 600 100

INTERNAL QUALITY ASSURANCE CELL

23.06.2017

MINUTES OF MEETING

The 1<sup>st</sup> IQAC meeting for the academic year 2017-2018 was held on 23-06-2017 at 10.00AM in the principal's office. The members present were:

S.No.	NAME	DESIGNATION	POSITION
1	Dr.M.Ramalingam	Principal	Chairperson
2	Prof. M.Mala	C.E.O	Member
3	Dr.M.A.Paneerselvam	Academician	Member
4	Prof.Venkatasubramanian	Industrialist	Member
5	Dr.S.Rama Reddy	Dean - Research	Member
6	Dr.S.Anne Ligorla	Dean - Academics	Member
7	Dr.C.R.Rene Robin	Joint Director - AAA	Member
8	Prof.N.Ravi	Alumni Committee - Chairperson	Member
9	Dr.N.S.Elangovan	Campus Maintenance Committee - Chairperson	Member
10	Mr.S.Sadagoapn	IT Manager	Member
11	Dr.A.Vijayakumar	Hostel Committee Chairperson/Chief Warden	Member
12	Prof.Chitra Ramachandran	Proctor – in - Chief	Member
13	Mrs. V.J. Subashini	Exam Cell Coordinator	Member
14	Mr. D. Kangeyan	Administrative Officer	Member
15	Mr. R. Sivagnanam,	Chief Librarian	Member
16	Dr.N.Booma	Academic Coordinator	Member
17	Mr.M.Venkatesh	Head-Placement & Training	Member
18	Mr.A.N.Panneerselvam	Community Representative - VAO	Member
19	Dr.Ponsekar Abraham	Parent	Member
20	Ms.S.Sasikala	Community Representative – Govt.High School Headmistress, Balaji Nagar	Member
21	Mr.Karthik Krishnan	Alumnus	Member
22	Mr.V.Sudhakar	Deputy Director - AAA	Member
23	Dr.D.Pameswari	IQAC & NIRF Coordinator	Member Secretary

The following points were discussed:

- Principal insisted faculty to send proposals to receive funds for FDPs and workshops from AICTE, DST, UGC etc.
- HODs are asked to motivate the faculty members for publishing research papers in 'Indexed Journals'.
- It is decided to conduct a National conference by the entire department on 16<sup>th</sup> March 2018.

- HODs are requested to take necessary steps to improve the Industry Institute Interaction through respective department coordinators.
- It is decided to strengthen the research laboratories through establishment of incubation centres. HODs are advised to contact respective core companies regarding this.

*Paramani*  
*24/6/12.*  
MEMBER SECRETARY

*M. S.*  
*24/6/12*  
CHAIRMAN

**Recommendations and Action Taken Report for third IQAC meeting: 1-03-2017**

<b>Recommendation</b>	<b>Suggested by</b>	<b>Action Taken</b>
Prepare the hard and soft copy of SAR	IQAC-Chairman	Prepared by NBA going departments
Prepare the Academic calendar	IQAC-Chairman	Prepared by Dean-Academic
To get fund from funding agencies	IQAC-Chairman	Submitted the proposal

*Caraman*

*H. S.*



JERUSALEM COLLEGE OF ENGINEERING  
PALLIKARANI, CHENNAI - 600 100

INTERNAL QUALITY ASSURANCE CELL

06.11.2017

MINUTES OF MEETING

The 2<sup>nd</sup> IQAC meeting for the academic year 2017-2018 was held on 06.11.2017 at 10.00AM in the principal's office. The members present were:

S.No.	NAME	DESIGNATION	POSITION
1	Dr.M.Ramalingam	Principal	Chairperson
2	Prof. M.Mala	C.E.O	Member
3	Dr.M.A.Paneerselvam	Academician	Member
4	Prof.Venkatasubramanian	Industrialist	Member
5	Dr.S.Rama Reddy	Dean - Research	Member
6	Dr.S.Anne Ligorla	Dean - Academics	Member
7	Dr.C.R.Rene Robin	Joint Director - AAA	Member
8	Prof.N.Ravi	Alumni Committee - Chairperson	Member
9	Dr.N.S.Elangovan	Campus Maintenance Committee - Chairperson	Member
10	Mr.S.Sadagoapn	IT Manager	Member
11	Dr.A.Vijayakumar	Hostel Committee Chairperson/Chief Warden	Member
12	Prof.Chitra Ramachandran	Proctor - in - Chief	Member
13	Mrs. V.J. Subashini	Exam Cell Coordinator	Member
14	Mr. D. Kangeyan	Administrative Officer	Member
15	Mr. R. Sivagnanam,	Chief Librarian	Member
16	Dr.N.Booma	Academic Coordinator	Member
17	Mr.M.Venkatesh	Head-Placement & Training	Member
18	Mr.A.N.Panneerselvam	Community Representative - VAO	Member
19	Dr.Ponsekar Abraham	Parent	Member
20	Ms.S.Sasikala	Community Representative - Govt.High School Headmistress, Balaji Nagar	Member
21	Mr.Karthik Krishnan	Alumnus	Member
22	Mr.V.Sudhakar	Deputy Director - AAA	Member
23	Dr.D.Parameswari	IQAC & NIRF Coordinator	Member Secretary

The following points were discussed:

- Principal informed that the department of EEE is conducting Anna University approved 7 days winter FDTP on Circuit Theory during November 2017.
- Status of NBA process for the BME, CE, CSE, ECE and EEE departments.
- Evaluation report of the NBA criteria by External Auditor has been elaborated for the above mentioned departments.

- All the department conference coordinators are requested to co-operate with the convener.
- HODs are requested to take necessary steps to improve the Industry Institute Interaction through respective department coordinators.
- Chief librarian was asked to coordinate for the purchase of new titles to be added in the library according to the new curriculum regulation.
- The department of EEE is conducting Anna University approved 7 days FDTP on Circuit Theory during November 2017.

*Rajamoni*  
*7/11/17*  
**MEMBER SECRETARY**

*[Signature]*  
**CHAIRMAN**

Recommendations and Action Taken Report for the IQAC meeting: 23-06-2017

Recommendation	Suggested by	Action Taken
Submit the proposal to AICTE, DST, UGC	IQAC	Submitted
To improve Industry Institute Interaction	IQAC	Signed more MOUs
Skill development programme for students	IQAC	Organized

*Paramount*

*R. B.*