



**JERUSALEM COLLEGE OF ENGINEERING, CHENNAI**  
**(An Autonomous Institution)**  
**(Approved by AICTE, Affiliated to Anna University,**  
**Accredited by NBA and NAAC with 'A' Grade)**

**INTERNAL QUALITY ASSURANCE CELL COMMITTEE**

20.10.2022

**MINUTES OF MEETING**

The IQAC meeting for the academic year 2022-2023 was held on 17-10-2022 at 10.00 AM in the Principal's Office.

The members present:

<b>NAME</b>	<b>DESIGNATION</b>	<b>POSITION</b>
<b>Dr. N. John Jebarathinam</b>	<b>Dean - IQAC/AAA</b>	<b>Chairman</b>
Dr. Ramesh S	Principal	Member
Dr. R. Ramakrishnan	Registrar Incharge, Tamil Nadu Physical Education and Sports University	Member
Mr. E. Karunanidhi	Industrialist	Member
Dr. P. Anuradha	Dean - Academics	Member
Dr. S. Ramakrishnan	Professor - JCE	Member
Dr. V. Jamuna	Dean - Student Affairs	Member
Dr. P. Gnanasivam	Dean - Industry Relations & TBI	Member
Dr. S. Arun	Dean - Research and Development	Member
Dr. K. Sundaramoorthy	Dean - Admissions & HOD - IT	Member
Dr. Sheeja V Francis	Dean - Augmentation & HOD -ECE	Member
Dr. J. Sofia Bobby	HOD - BME	Member
Dr. R. Balaraman	HOD incharge - CE	Member
Dr. Sasikumar Gurumoorthy	HOD - CSE	Member
Dr. S. Vinod	HOD - EEE	Member
Dr. S. Muthumani	HOD - MBA	Member
Dr. Beula Shanthi John	HOD - S&H	Member
Mr. D. Kangeyan	Administrative Officer	Member
Mr. R. Sivagnanam	Chief Librarian	Member
Mr. M. Venkatesh	Head - Placement and Training	Member
Dr. P. Natarajan	Director of Physical Education	Member
Mr. B. Arulkumar	NSS Coordinator	Member
Mr. Baakiyalakshmi	Community Representative - Village Administrative Officer	Member
Ms. D. Saranya	Student Representative	Member
Mr. Surikutchi Satya Srinivasulu	Parent	Member
Mr. S. Harish	Alumnus	Member
Mr. V. Sudhakar	Coordinator - AAA	Member
<b>Dr. D. Parameswari</b>	<b>Associate Dean - AAA</b>	<b>Member-Secretary</b>



**The following points were discussed:**

**Academic Activities:**

- Departments were asked to plan all their academic activities so as to include preparation of Lesson plan ,notes of lesson, arrangement of guest lectures, industrial visit etc.

**Controller of Examination**

- Faculty members appointed as Internal/External examiner, AUR for the University Examinations and paper evaluator during the vacation should attend the same without fail.

**Augmentation Cell**

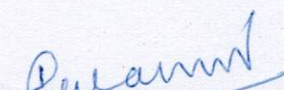
- Dean Augmentation deliberated the Augmentation cell activities and she has planned to conduct French,German, and Japanes classes in the month of April 2023.

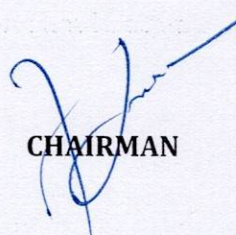
**Academic and Administrative Audit**

- Dean IQAC has planned to conduct Academic and Administrative Audit in the month of April 23.

**Feedback Forms**

- Discussed about the format change in
  - (i) Feedback on student
  - (ii) Feedback on faculty
  - (iii) Appraisal and 360 degree feedback

  
**MEMBER SECRETARY**

  
**CHAIRMAN**

**Action Taken Report on Previous Meeting : 29-11-2021**

<b>Recommendation</b>	<b>Action Taken</b>
Planned to start two new programmes. B.Tech (AI&DS)and B.Tech (CSBS)	Got the approval
Plan to conduct Alumni Meet	Alumni meet conducted from 30/01/2022 to 05/02/2022