JERUSALEM COLLEGE OF ENGINEERING

[An Autonomous Institution affiliated to Anna University]

Minutes of the 2^{nd} meeting of Board of Studies for the Department of Management Studies held on July 4^{th} , 2020 through Google Meet.

Members present:

- 1. Dr. T. V. Ambuli, Professor and Head, MBA, JCE
- 2. Dr. N, Kannan, Professor MBA Department, Sathyabama Institute of Science and Technology, Rajiv Gandhi Road, Chennai
- 3. Dr. C. Sundar, Dean Science & Humanities, SRM Institute of Science and Technology, Ramapuram, Chennai
- 4. Dr. Jayanth Jacob, Professor Anna University, Chennai
- 5. Mr. K. Siva Subramaniam, Senior HR Business Partner, Amazon, Chennai
- 6. Mr. S. A. Bilal Malick, Associate Team Lead (Inbound sales), Kissflow Inc., Chennai
- 7. Mr. S. V. Praveen, Assistant Professor, JCE
- 8. Ms. P. Pavithra, Assistant Professor, JCE
- 9. Mr. R. Surendher, Assistant Professor, JCE
- 10. Mr. M. Manoj Kumar, Assistant Professor, JCE
- 11. Ms. S. P. Nisha Pradeepa, Assistant Professor, JCE

At the outset, the Chairman welcomed the members for the 2nd meeting of the Board of Studies through Google Meet. The Chairman highlighted the distinctiveness of the curriculum designed for MBA programme offered by the Department of Management Studies under regulation 2019 which was approved in the first Board of Studies meeting held on 22nd July 2019. She informed the members that this meeting was focused on finalization of syllabi of courses offered in the second year MBA by considering all the suggestions given by the respected experts from University and Industry.

The agenda points were discussed in detail as mentioned below:

Item No. 1 – Approval of syllabi for MBA programme offered in the $3^{\rm rd}$ and $4^{\rm th}$ semester for the Batch 2019 – 21 by the Department of Management Studies under R2019, Jerusalem college of Engineering.

The list of professional electives to be offered in the third and fourth semester for MBA students of Batch 2019 – 21 was displayed by the Chairman and the syllabi of each of the courses was discussed and finalized.

Suggestions given by members

- Course outcomes must be measurable and more effective. It should also be in line with the Bloom's revised taxonomy
- The format for listing text books and references should be uniform. Reference books to be updated with the latest ones
- Brand names to be excluded from syllabus
- Virtual mobile applications like Money bhai was suggested for virtual stock trading
- Posh Act Technology to be included in HR (Human Resources)
- Six sigma design, production and process to be included in operations
- Project management tools to be included
- Dimensions of digital supply chain to be included in Operations
- MSME help for startups to be included in Entrepreneurship Development

Item No. 2 - Approval of syllabi of open electives offered by the Department of Management studies in the 4th semester for the Batch 2019 - 23.

The list of open electives to be offered in the fourth semester for undergraduate engineering students of Batch 2019 – 23 was displayed by the Chairman and the syllabi of each of the courses was discussed and finalized.

Suggestions given by members

 Open elective name for "Accounting for Engineers" to be replaced by "Fundamentals of Accounting"

Item No. 3 - Ratification and Approval of the revised panel of Examiners (Both Internal & External) to be forwarded to Academic Council

Members approved the revised list of internal and external examiners that was presented by the Chairman.

Item No. 4 - Methodologies for innovative Teaching and Evaluation Techniques

The Chairman elaborated on various digital teaching methods such as Google Meets, Zoom, Google Classroom, Cisco WebEx. WhatsApp and other platforms which were adopted by faculty members for teaching and evaluation during this crisis period. The Chairman also highlighted the enthusiastic participation of their students and faculty in taking up value added courses through JCE COURSERA CAMPUS PROGRAM which was a huge success among JCE students and faculty.

| Name of the Students | Course completed in Coursera - 1 | Courses completed in Coursera - 2 | Courses completed in Coursera - 3 | Courses completed in Coursera - 4 | Courses completed in Coursera - |
|-------------------------------|---|--|---|--|---------------------------------------|
| ABIRAMI S | Financial accounting foundation | | | | |
| AISHWA RYA R | Supply chain principal | Financial accounting foundation | Marketing strategy for entrepreneurs | Financial markets | |
| AKSHAY A A | Recruiting, hiring and on boarding employees | Financial accounting foundation | | | |
| AMALA A | Entrepreneurs hip development | Marketing analytics for entrepreneurs | | | |
| ANUJA DEVI A | Financial markets | Financial accounting foundation | | | |
| ANUVEN KATESW ARI J | Marketing analytics for entrepreneurs | - | | | |
| ARISH S | Supply chain principal | Introduction to relational data and SQL | Cybersecurity awareness and innovation | | |
| AROCKIA ANGELIN DIVYA S | Building your leadership skills | | · · · · · · · · · · · · · · · · · · · | | |
| ASHIKA R | Recruiting, hiring and on boarding employees | Introduction to data analytics for business | Financial accounting foundation | FinTech specializatio n | |
| AVINASH A | Building your leadership skills | | | | |

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|---------------------------------|---|---|--|------|
| BARATH M | HR management and leadership | | | |
| BERLIN D | Financial accounting foundation | Building your leadership skills | Marketing analytics for entrepreneurs | |
| BHARAT HI P | Recruiting, hiring and on boarding employees | | | |
| BHUVAN ESWARI J | Supply chain principal | | | |
| DHIVYA K (22.10.1 996) | Recruiting, hiring and on boarding employees | Financial accounting foundation | Introduction to data analytics for business | |
| DHIVYA K | Recruiting, hiring and on boarding employees | Marketing strategy for entrepreneurs | | |
| GAYATH RI B | Recruiting, hiring and on boarding employees | Financial accounting foundation | | |
| GAYATH RI P | Supply chain principal | | | 61.1 |
| IGNESH S | Financial accounting foundation | | | |
| JANANI R | Building your leadership skills | Financial accounting foundation | Supply chain principle | |
| JANANI V | Financial accounting foundation | | | |
| JAYAPRI YA M | Financial markets | Marketing analytics for entrepreneurs | | 16. |
| JAYAVIP ANCHI R | Digital marketing | | | |
| JEEVITH A P | | 4 | | |
| JOHN MOSES S | Supply chain principal | 100 | | |
| JOSHIN VINISHA A | Recruiting, hiring and on boarding employees | Marketing strategy for entrepreneurs | | |

| KALPANA K | | | | | |
|----------------------------|---|--|------------------------------|--|---|
| KANIMOZ HI R | Marketing strategy for entrepreneurs | - 19 - 19 - 19 - 19 - 19 - 19 - 19 - 19 | | | |
| KARTHIKA M | Building your leadership skills | Financial accounting foundation | | | |
| KAVITHA K | Financial accounting foundation | The state of the s | 16 | | |
| KAVITHA S | Recruiting, hiring and on boarding employees | | Anna Maria de ma | | |
| KAVIYA K | Recruiting, hiring and on boarding employees | | * | | |
| KOUSALYA | Supply chain | | | | |
| KRITHIKA | principal | THE STATE OF STREET | | | |
| V.M | * | | | | |
| | HR management | Preparing to manage human | | | |
| LATHIKA S | and leadership | resources | | The same of the sa | |
| MANGAIY ARKARASI J | Supply chain principal | | | | |
| MARIA THANGA VINCY L | Financial accounting foundation | Building your leadership skills | MS Excel for business | Supply chain principle | |
| MATHUMI THA P | Financial accounting foundation | Financial markets | Organizationa I behaviour | | * |
| NAGUL NARAYAN AN N | Financial accounting foundation | Building your leadership skills | Supply chain principal | Introduction to relational data and SQL | Cybersecurity awareness and innovation |
| NIRMAL KUMAR S | Recruiting, hiring and on boarding employees | Financial accounting foundation | | | |

| PAVITHRA K | Building your leadership skills | Supply chain principal | | |
|--------------------------|---|---|---|--|
| PECHIAM MAL M | Financial markets | Financial accounting foundation | | 9. 75 Tu- |
| PRASATH P | Financial accounting foundation | | | |
| PRIYANKA T | Building your leadership skills | | | |
| RAGAVI S | Financial accounting foundation | Recruiting, hiring and on boarding employees | | |
| RAHUL V | Supply chain principal | * | | |
| RAMYA K | Financial accounting foundation | | | |
| RUBINI D | Marketing analytics for entrepreneurs | | | |
| SAMREEN SAIFULLA H | Financial accounting foundation | Organizatio nal behaviour | Marketing analytics for entrepreneurs | |
| SANDHIYA B | Supply chain principal | * 94- | · | * |
| SARITHA R | Building your leadership skills | Financial accounting foundation | | |
| SHANMUG A PRIYA M | Financial accounting foundation | Financial markets | | 4 |
| SHRUTHI HARIDAS | Preparing to manage human resources | Managing employee's performance | | Character and the control of the con |

| SHRUTHI HARIDAS = | Preparing to manage human resources | performance &Compensati | | | |
|----------------------|--|---|---|--------------------------|--|
| SIVAGURUS | Recruiting, hiring and on boarding employees | Financial accounting foundation | Introduction to data analytics for business | FinTech specializatio | |
| SRIVIDHYA S | Financial accounting foundation | Recruiting, hiring and on boarding employees | J. Oddiness | n | |
| SWETHA K | Financial accounting foundation Recruiting, | Organizationa 1 behaviour | Financial markets | | |
| VEERAPOOJA S | hiring and on | Marketing strategy for entrepreneurs | | | |
| IDHYADHARAN | manageme nt and ^ leadership | | | | |
| IJAY A | Financial accounting foundation Financial | | | | |
| SHALI S | accounting foundation | | | | |

The meeting ended by the Chairman thanking all the members for their presence and overall suggestions which he ensured would be incorporated and forwarded to Academic Council,

CHAIRMAN

SUBJECT EXPERT-2

Dr.N.KANNAN, MBA., PGDCA., M. Phil., Ph.D. ML., Professor & Legal Officer School of Management Studies Sathyabama Institute of Science & Technology (Deemed to be University) Rajiv Gandhi Road, Chennai - 600119.

ALUMN1

INDUSTRY EXPERT

ANNAUNIVERSITY NOMINEE

JERUSALEM COLLEGE OF ENGINEERING

(An Autonomous institution affiliated by Anna University, Chennai)

Minutes of the 1st meeting of Board of Studies for the Department of Management Studies held on 22nd July 2019 at Jerusalem College of Engineering in Seminar hall.

Members present:

- 1. Dr.T.V.Ambuli, Professor and Head, MBA, JCE
- 2. Dr. N. Kannan, Professor MBA Department, Sathyabama Institute of Science and Technology, Rajiv Gandhi Road, Chennai
- 3. Dr. C. Sundar, Professor and Head, SRM IST, Ramapuram, Chennai
- 4. Dr. Jayanth Jacob, Professor Anna University, Chennai
- 5. Mr. K. Siva Subramaniam, HR Business Partner, Amazon, Chennai
- 6. Mr. S. A. Bilal Malick, Sr. Product Specialist, Orange Scape Technologies (Kissflow), Chennai.
- 7. Mr. S. V. Praveen, Assistant Professor, JCE
- 8. Ms. P. Pavithra, Assistant Professor, JCE
- 9. Mr. R. Surendher, Assistant Professor, JCE
- 10. Mr. M. Manoj Kumar, Assistant Professor, JCE

At the outset, the Chairman welcomed the members for attending the 1st meeting of the Board of Studies. The agenda points were discussed in detail as mentioned below:

Item No. 1 - Ratification for continuation of Anna University Curriculum and Syllabi for II year students under R2017, Anna University.

The Chairman informed the members that the present II year MBA students admitted under Anna University will continue to follow regulation 2017. As the college has now been granted autonomous status, the Chairman sought approval from the members to continue with the same curriculum and syllabi with the flexibility of conducting examinations (both assessment and End Semester) through the office of Controller of Examinations, Jerusalem College of Engineering. To this, the members accepted to the proposal of the Chairman.

Item No. 2 - Approval of I Year curriculum and Syllabus & II Year, Curriculum (R2019)

The Chairman presented the curriculum for MBA, programme designed for R2019, to be followed from the academic year 2019-20. The presentation started by defining the PEOs, POs, PSOs and their mappings. The curriculum of each semester was discussed in detail and the summary of the number of credits allotted for each category was informed by the Chairman and the same was approved by the members

The syllabi for the first and second semester of R2019 were presented by the Chairman. Suggestions given by members were incorporated and the syllabi were finalized.

Item No. 3 - Approval of the panel of Examiners (Both Internal & External) to be forwarded to Academic Council

The Chairman presented the list of internal and external examiners to the members. The members recommended the list to be forwarded to the Academic Council for approval. The lists are enclosed in Annexure -1 and Annexure -2 respectively. It was also resolved that additional names can be included after getting the approval in the subsequent Board of Studies meetings and Academic Council.

Item No. 4 - Methodologies for innovative Teaching and Evaluation Techniques

The Chairman suggested different innovative methods for teaching and evaluation. The members also gave suggestions and ideas that could be implemented for better teaching – learning environment.

Additional Remarks:

The meeting ended by the Academic Coordinator thanking all the members for their presence and overall suggestions which he ensured would be incorporated and forwarded to Academic Council.

CHAIRMAN [DR. T. V. AMBULI]

ALUMNI (BILAL MALICK)

&Bm M

SUBJECT EXPERTI

INDUSTRY EXPERT

[Siva Subramaniam K]

SUBJECT EXPERT2

DV C. SUNDAR

ANNA UNIVERSITY NOMINEE

(BOSAL HINAYAL)